



INDIAN SPRINGS
GOLF AND COUNTRY CLUB
HOMEOWNERS' ASSOCIATION

2017 VEHICLE DECALS

November 2, 2016

Dear Indian Springs Homeowner:

Please be advised both the Tenant and Homeowner vehicle decals will expire on December 31, 2016. To obtain new decals please follow the instructions below by year end.

Homeowner Decals

Enclosed is an information form that will enable you to obtain your new vehicle decals for gate access. Completing the enclosed Gate Access & Vehicle Registration form gives you the opportunity to identify your vehicles, provide emergency contact information and let us know who your family members, guests and service vendors (such as housekeeping and pest control) are that will need access to your residence.

Please note, if you have previously registered your vehicle for a decal, proof of registration is not required for a decal replacement. If you have never registered your vehicle for a decal, you must be prepared to provide a completed vehicle information form and proof of vehicle registration for all vehicles. Homeowner decals will be valid for two years, through December 31, 2018.

Tenant Decals

Tenants will need to complete the enclosed vehicle decal renewal form to receive their 2017 decals. Please note, if your tenants have previously registered their vehicle for a decal, the proof of registration is not required for the decal replacement. If your tenants have never received their decals they must be prepared to provide a completed vehicle information form, proof of vehicle registration for all vehicles and a current copy of their lease agreement in order to receive their decals.

Tenants who fail to get their new decals will not be able to receive a transponder and will only have access through the main guarded entrance. Those tenants who will not be renewing their lease and will be moving out of Indian Springs Country Club by the end of January 2017 will not be issued new decals, and will only have access through the main guarded entrance until the end of their stay. Tenant decals will be valid for one year, through December 31, 2017.

Options to Obtain Replacement Decals

1. You and/or your tenants may come to the Desert Resort Management's Corporate Office located at 42-635 Melanie Place, Suite 103, Palm Desert, CA 92211, Monday – Friday from 8:00 a.m. – 5:00 p.m. with a completed form to pick up replacement decals.
2. You and/or your tenants may come to the East Side Resident Center at 45543 Spyglass Hill on Thursday, December 8 or Tuesday, December 13 from 4:30 p.m. – 6:00 p.m.

Please do not hesitate to call Desert Resort Management's office at (760) 346-1161 with any questions you may have regarding this notice.

Sincerely,

Leslee Cicogna

Leslee Cicogna, PCAM®, AMS®, CMCA®
Executive Community Association Manager
On Behalf of the Indian Springs HOA
Board of Directors

INDIAN SPRINGS HOMEOWNERS ASSOCIATION
GATE ACCESS & VEHICLE IDENTIFICATION FORM

IF YOU ARE REGISTERING A VEHICLE FOR THE FIRST TIME, THIS FORM MUST BE COMPLETED AND
RETURNED, ALONG WITH A COPY OF THE VEHICLE REGISTRATION FORM TO:

DESERT RESORT MANAGEMENT
42635 MELANIE PLACE, SUITE 103
PALM DESERT, CA 92211
760-346-1161
760-346-9918 FAX
lcicogna@drmineternet.com

WEST GATE: 760-772-8736
EAST GATE: 760-200-5955

NOTE: DRM WILL ONLY ACCEPT PAYMENT BY CHECK

HOMEOWNER [] TENANT []

IF TENANT, PLEASE INDICATE HOMEOWNER NAME & MUST HAVE COPY OF LEASE AGREEMENT W/AUTH

TENANT NAME: Last _____ First _____

HOMEOWNER NAME: Last _____ First _____

INDIAN SPRINGS ADDRESS: _____

MAILING ADDRESS: _____

PHONE: Home _____ Cell _____

FOB NUMBERS: 1. _____ 3. _____

2. _____

ALL VEHICLES LISTED BELOW MUST BE REGISTERED IN YOUR NAME OR COMPANY NAME

VEHICLE 1

MAKE _____
COLOR _____
LICENSE PLATE NO. _____
TRANSPONDER NO. _____
DECAL NO. _____

MODEL _____
YEAR _____
STATE _____
Date _____
Date _____

VEHICLE 2

MAKE _____
COLOR _____
LICENSE PLATE NO. _____
TRANSPONDER NO. _____
DECAL NO. _____

MODEL _____
YEAR _____
STATE _____
Date _____
Date _____

VEHICLE 3

MAKE _____
COLOR _____
LICENSE PLATE NO. _____
TRANSPONDER NO. _____
DECAL NO. _____

MODEL _____
YEAR _____
STATE _____
Date _____
Date _____

RESIDENT SIGNATURE _____

Date _____

OVER →

VEHICLE 4

MAKE _____
COLOR _____
LICENSE PLATE NO. _____
TRANSPONDER NO. _____
DECAL NO. _____

MODEL _____
YEAR _____
STATE _____
Date _____
Date _____

VEHICLE 5

MAKE _____
COLOR _____
LICENSE PLATE NO. _____
TRANSPONDER NO. _____
DECAL NO. _____

MODEL _____
YEAR _____
STATE _____
Date _____
Date _____

IF REGISTERING MORE THAN 5 VEHICLES, PLEASE COPY THIS FORM OR USE AN ADDITIONAL SHEET OF PAPER.

PIN # (password) / / / / / / / / /
May be up to 10 letters, numbers or combination

Automatic Entry Guest(s) 1 _____
2 _____
3 _____
4 _____
5 _____

Email Address _____ @ _____

Emergency Contact 1 _____ Phone () _____
2 _____ Phone () _____

Additional Information: _____

TRANSPONDER CRITERIA & ISSUANCE

Each homeowner must pay \$30 for a headlight transponder and \$35 for a key fob.

New Owners must go through the Management Company to obtain new transponders. Transponder activation fees are based on the price the Association is charged for the transponders and therefore subject to change.

Tenants may purchase transponders following submission of a **copy of the rental agreement and payment of the transponder lease fee**. Transponders will only be issued to vehicles with a current decal. (Homeowner decals are valid for 2 years and tenant decals are valid for 1 year.)

Transponders are issued only at Desert Resort Management, from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Holidays.